

Town of Fine Waterfront Revitalization

Clifton/Fine Golf Course Improvements

Meeting Minutes 3/28/18

Attendees:

Jerry Cooper, Dave Downey, Pat MacKay, John Russell, Herb Snider, Connie Snider (Committee Members)

Manasseh Burt, Tyler McDonald, Carrie Tuttle (DANC)

- 1) Agreements for Town of Fine to consider at their next meeting
 - GYMO Hazardous Material Survey – not to exceed price \$2,390.
 - GYMO Structural Design – GYMO’s proposal includes scope of services that are not in DANC’s proposal. GYMO’s price to complete the bid specifications and drawings for a fee of \$5,910.
 - DANC Regional Branding/Tourism – NYSDOS grants that have been secured require this task be an element of the project. The Authority has provided a separate proposal to complete these services for the project, which will include printing. The total Not to Exceed cost of the proposal is \$2,500; is consistent with the budget available this task through NYSDOS.
- 2) SEQR Review and Resolution
 - H. Snider said a building permit will be required but a JIF Form from will not be required
 - M. Burt reviewed the SEQR Short Form EAF and a few items were noted:
 - o SHPO will be added
 - o NYSDOH permit for septic system that is to replaced
 - o M. Burt will draft resolution for approval at April 4th joint board meeting
- 3) Review updated budget – T. McDonald provided an update on the budget and noted that the NYSDOS has provided a verbal concurrence that work plan submitted is acceptable.
- 4) Bond Resolution Review - Both Town Boards have already approved the project scope and budget. The Town of Fine will need to approve a bond resolution so it can borrow funds to proceed with the project. This will be presented at the Town’s 4/11 meeting when they expect to have a full board, since a super majority is required for all bond resolutions.
- 5) Review project schedule – M. Burt provided a copy of the updated project schedule and went over the details. The Golf Course will be starting up at the end of April. Golf Course closes October 1, 2018 for the season. Pat MacKay or Lynn Leroux 315/848-3609 are the points of contact for GYMO to access the building for the hazardous material survey.

6) Define next steps -

- The Authority will present a summary of the project agreements at the Joint Town Board Meeting on April 4, 2018 at 6:30 p.m.
- The Authority will present the Bond Resolution at the Town of Fine's 4/11/18 meeting. After bond resolution is approved, a notice will be published in the WDTs (Town's legal newspaper), and then after 30 days has passed, and provided no petition is filed, then the Estoppel notice will be published. Once the process is completed the Town can borrow funds through a BAN.