

## Fine Town Board Meeting July 13, 2016

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**The regular meeting of the Fine Town Board** was held on Wednesday, July 13, 2016 at the Municipal Office Building in Star Lake. The meeting was called to order with the Pledge of Allegiance at 6:30 PM.

Board Members	Present	Absent	Late	Arrived
Supervisor Susan Westbrook	X			
Councilman Philip Giardino	X			
Councilman AD Brown	X			
Councilwoman Barbara Horner	X			
Councilman Jeremy Thompson	X			

Town officials present:	Present	Absent
Christopher Cooper, Town Attorney	X	
Hope Dolan, Town Clerk	X	
Tracy Typhair, Highway Superintendent		X
Herb Snider, Code Enforcement Officer	X	
Mark Hall, Water Superintendent		X

**Guests:** N. Amos, S. Hall, A. Hynes, L. LeRoux, C. Snider, D. Moore, G. & E. Shaw, P. MacKay, L. Belile, K. Peabody, A. & D. Hall, R. Lockwood, J. Cooper, D. Peabody, and L. Denesha.

**Grand Opening-** Randy Lockwood from the Great American was present to introduce himself and invited everyone to come to the grand opening of the store on July 14<sup>th</sup> at 1:00 PM.

**Minutes-07/2016-157** Moved by B. Horner, seconded by A. Brown to accept the minutes from the June 16<sup>th</sup> special meeting.

Discussion: Jeremy had questions and concerns about the way the special meeting was called and the actions that were taken at the meeting.

Ayes: 4      Noes: 1 (Thompson)      Carried.

**Reports –** The bank statements and financial reports were submitted to the board. Sue explained some of the figures to the board. They are still working on the Annual Financial Report.

**Pay Bills – 07/2016-158** Moved by A. Brown, seconded by P. Giardino the town bills be paid except for the invoice to Nortrax for \$464.84 because it is a duplicate invoice.

Discussion: Jeremy asked what the reimbursement to CFEDC was for. It was explained that this was money the Town of Fine got for a grant reimbursement that was actually paid by the Cranberry Lake Boat Club from 2015.

<i>General Fund -</i>	<i>\$29,501.05</i>
<i>Wanakena Sewer-</i>	<i>\$ 323.07</i>
<i>Highway Fund-</i>	<i>\$19,874.14</i>
<i>Street Lighting-</i>	<i>\$ 1,810.68</i>
<i>Star Lake Water -</i>	<i>\$10,618.69</i>
<i>CF Golf Course -</i>	<i>\$ 6,241.29</i>
<i>Capital Fund -</i>	<i>\$ 3,190.00</i>
<i>Trust &amp; Agency-</i>	<i>\$ 26.34</i>
<i>Total -</i>	<i>\$71,585.26</i>

Ayes: 5      Noes: 0      Carried.

**Budget Transfers – 07/2016-159** Moved by J. Thompson, seconded by A. Brown to approve the attached budget transfers.

## Fine Town Board Meeting July 13, 2016

---

Ayes: 5

Noes: 0

Carried.

**Consolidation** – The public meeting on the consolidation plan will be held on July 20<sup>th</sup> at the school at 6:00 PM. Everyone is encouraged to attend and to review the information on the website. Sue went over the timetable and she would like the Fine Town board to call a special meeting after the special joint town board meeting on the 1<sup>st</sup> of August to vote on this so that it can appear on the November ballot. The board would like the Fine Town Attorney to work with the Clifton Town Attorney on coming up with the language for the referendum.

**Report** – The Code Enforcement Officer gave the board an oral report on what is happening in the codes department.

**Smart Growth** – Melissa McManus will give a presentation at the joint meeting on August 1<sup>st</sup> on the Smart Growth program.

**Report – 07/2016-160** Moved by B. Horner, seconded by P. Giardino to accept the Town Clerk's monthly report.

Ayes: 5

Noes: 0

Carried.

**Report** – The dog control officer report was submitted to the board.

**Arena** – The arena financials were submitted to the board.

**Golf Course** – The golf course financial reports were submitted to the board. Jeremy had some questions and Pat MacKay asked for a detailed ledger report.

**Minutes** – The Golf Course Committee meeting minutes were submitted to the board.

**Credit Card – 07/2016-161** Moved by J. Thompson, seconded by P. Giardino to authorize the golf course to purchase a credit card system.

Ayes: 5

Noes: 0

Carried.

**Employees** – Lynn needs to advertise for another golf course employee. The committee will approve the employee and the boards will have to approve the appointment retroactively.

**County** – Larry Denesha was present to give an update on what is going on at the county level. He presented the board with a resolution that he would like them to consider adopting in support of keeping the Medicare State Assistance Program in the 2017 State budget.

**J&L** – The County is moving forward with getting some of the buildings at the former J&L site demolished. Hopefully, they will be starting this mid-August.

**Fine Town Hall** – Jeremy and Barbara attended the Fine Town Hall Committee meeting on June 29<sup>th</sup>. There was a lengthy discussion on how to move forward with the Town Hall. Jeremy and Barbara are both willing to serve on the committee as board representatives. There was a suggestion that the Fine Town Hall committee take over the building like the SOS committee did with the old schoolhouse. Eldon would like to look at the expenses for the building and bring it to their committee for discussion.

**Youth Commission – 07/2016-162** Moved by J. Thompson, seconded by A. Brown that upon recommendation of the Youth Commission Committee, to appoint Cory Perrault as a temporary coach for Youth Commission Soccer to begin 07/25/16.

Ayes: 5

Noes: 0

Carried.

**Youth Commission – 07/2016-163** Moved by J. Thompson, seconded by A. Brown that upon recommendation of the Youth Commission Committee, to advertise for volunteer coaches for the Youth Commission Soccer Program for the 2016 season.

Ayes: 5

Noes: 0

Carried.

**Wanakena Footbridge** – Construction has begun on the footbridge.

**Wanakena Picnic Area** – Jeremy gave an update on what is going on at the picnic area. The volunteers would like to install a sign-in box at the entrance to the picnic area. They would

## Fine Town Board Meeting July 13, 2016

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also like to install signs that say “Wanakena”, “No Parking” or “Do Not Block Gate”, and some kind of sign that states leave no trace and welcome. The board would like to preapprove the signs before they are created. Jeremy will do some research into what is involved with a primitive campsite.

**Contract -07/2016-164** Moved by J. Thompson, seconded by P. Giardino to authorize the signing of the contract with the County for the rental of the CF Community Center.

Ayes: 5                      Noes: 0                      Carried.

**Executive Session – 07/2016-165** Moved by J. Thompson, seconded by A. Brown to go into executive session at 9:45 PM to enter into discussion regarding real property matters.

Ayes: 5                      Noes: 0                      Carried.

**Executive Session – 07/2016-166** Moved by P. Giardino, seconded by B. Horner to come out of Executive Session at 10:05 PM.

Ayes: 5                      Noes: 0                      Carried.

**Easements – 07/2016-167** Moved by J. Thompson, seconded by A. Brown to authorize the town attorney to draft all necessary documents to take care of the easements at the community center.

Ayes: 5                      Noes: 0                      Carried.

**Executive Session – 07/2016-168** Moved by P. Giardino, seconded by J. Thompson to go into executive session at 10:08 PM to discuss the employment history of a particular town employee.

Ayes: 5                      Noes: 0                      Carried.

**Executive Session – 07/2016-169** Moved by J. Thompson, seconded by B. Horner to come out of executive session at 10:35 PM.

Ayes: 5                      Noes: 0                      Carried.

**Adjourn – 07/2016-170** Moved by J. Thompson, seconded by B. Horner the meeting was adjourned at 10:36 PM.

Ayes: 5                      Noes: 0                      Carried.

Respectfully submitted,

Hope M. Dolan, Town Clerk

## Fine Town Board Meeting July 13, 2016

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### **BUDGET TRANSFERS 07/13/2016**

#### **GENERAL FUND:**

Transfer: \$3276.02 from – 19904.01 Contingency

To: 36204.01 Safety Inspection Contractual - \$73.25

To: 40684.01 Insect Control - \$3202.77

Transfer: \$10,000.00 from 63101.01 – Community Action Personal Services

To: 63104.01 Community Action – Contractual Expenses

Transfer: \$68.00 from 51104.03 – General Repairs Contractual Expenses

To: 51404.03 Brush and Weeds (Misc.)

#### **GOLF COURSE:**

Transfer: \$1639.10 from 72504.11.000.09 Contractual Expense (Club House)

To: 72504.11 Contractual Expenses