

## **Clifton-Fine Arena Meeting Minutes**

**Date:** 8/14/18 - Meeting called to order at 7:00 P.M. by Anne Hynes, Arena Committee Chairperson.

**Committee Members Present:** Anne Hynes, Lyndsay Macagg, Bobby Tebo, Julia Thompson, & Peter Guiles

**Committee Members Absent:** None

**Town Board Committee Member Absent** - Town of Clifton Representative – Cory Perrault

**Town Board Committee Member Present** - Town of Fine Representative – Bill Powers

**Others Present:** Mark Hall, Star Lake Water District Superintendent

**Four Affirmative votes are required to take action, even if only four or five members are present.**

**Arena Meeting Minutes of 5/8/18** were emailed to committee members for review. Motion made by Bill Powers and seconded by Julia Thompson to approve minutes of 5/8/18. All in favor. Motion Approved.

**Financial Report** - Financial Report from Nancy Russell. Detailed report was emailed to all committee members for review. Balance for 7/31/18 \$12,849.10. Balance for 5/31/18. Motion made by Peter Guiles and seconded by Lyndsay Macagg to approve the July report. All in favor. Motion Approved.

**PLEASE NOTE: Nancy Russell is the new Town of Clifton Bookkeeper**

### **Business Discussed:**

- **Mark Hall, Star Lake Water District Superintendent** – Report and update to the Committee on the new water line into the Arena as part of the Star Lake Water Project. This will be a big improvement for the flooding process during the skating months. Thank you to Mark for coming to our meeting and giving us an update.
- **Custodial Position** – Jeffrey Corbine handed in his Arena keys to Anne Hynes on Saturday, August 11, 2018. He stated that he has another job. We will need to advertise for the custodial position this fall for the upcoming skating season.
- **Furnace Quotes** - Bobby Tebo got the quote from Rick Tyler. Anne Hynes got the quote from Dean Kerr. Needed to two quotes. **No other quotes available.**

**Quote from Fine Heating & Plumbing (Dean Kerr) - \$2,800 Installed and Disposal of the old furnace. Carol has a copy of this quote.**

**Quote from Tyler's Heating & Plumbing (Rick Tyler) - \$2,477.00 installed, disposal of the old furnace, and maintenance free service for 2 years. Need Rick's written quote for Nancy.**

Motion made by Peter Guiles and seconded by Julia Thompson to accept and approve the quote from Rick Tyler for \$2,477.00. All in favor. Motion carried. Bobby Tebo will notify Rick Tyler and have him ordered the furnace per the quote.

Anne Hynes will notify Dean Kerr that we are getting the furnace from Rick Tyler, the lowest bid.

- **Arena Bathroom** – Needed 2 new facets, new handle on the handicap toilet in the Women's bathroom and a leaking pipe to the sinks. Work was done by Dean Kerr.
- **NCC Systems Inc.** – June 18, 2018 – Inspection, Testing, and Maintenance of the Fire Alarms and Signaling System at the Clifton-Fine Arena. – No Problems found.
- **Straight-line Kitchen Hood Inspection** – July 16, 2018. – No Problems found.
- **Men's' Member Guest Dinner** – Held on Saturday, July 28<sup>th</sup>.
- **C-F Hospital Aux. Annual 2018 Craft Fair** – Will be held on Saturday, September 8, 2018 from 10 AM until 3 PM
- **Arena Overhead Door** – The overhead door would not go all the way down to the ground. The door is over 30 years old. Service Call from Upstate Door - \$306.63. The door now goes down but not sure for how long. Need to replace the door. Quotation from Upstate Doors is \$6,351.00. Motion made by Bobby Tebo and seconded by Peter Guiles to present the quote to both Town Boards for consideration. All in favor. Motion carried.

This will require approval from both Town Boards. Both Town Supervisors need to be made aware of the door situation. Carol Ait Yassine/Nancy Russell recommend splitting the cost three ways. One third Arena Operating Funds, One Third Town of Clifton, & One Third Town of Fine. Carol is going to share the door quote with Clifton Supervisor Hooven. Anne Hynes & Bill Powers will set up a meeting with Town of Fine Supervisor Snider to share the quote cost and the overhead door situation.

- **Intermunicipal Agreement** – Between the Town of Clifton and the Town of Fine regarding the Operation of the Clifton-Fine Arena Enacted November 5, 2012 and Amended April 5, 2017. Also, the Clifton-Fine Policies and Procedures adopted November 5, 2012 and Amended November 2, 2015. Committee Review still a work in progress. June 12<sup>th</sup> meeting got cancelled, and NO Scheduled Meeting for July.
- **C-F Youth Hockey** – Open Hockey will be on August 23 & August 27 from 6 until 8 each night. Street Hockey will start on September 13<sup>th</sup> and will require the full ice surface. Request for 2019 Master Arena Schedule for Tuesdays, Wednesdays, 5 until 8 both nights and Sunday noon until 3 each Sunday. The 2 new player benches and 2 Protective Replacement Netting will be coming soon. The funding was awarded in June from the Damonth Fund. Youth Hockey will be reimbursing the Town of Clifton for both invoices. Youth Hockey is working on getting their own tax exemption.
- **C-F Figure Skaters** – Annual Ice Show Date and time is Saturday, February 9, 2019 at 6PM. Request for 2019 Master Schedule for Mondays & Thursdays 5 until 8:30 both nights. Ice conditions permitting Start date Jan. 3, 2019 and last night March 7 2019.

**Next Arena Committee Meeting:** Tuesday, September 11, 2018 at 7 PM at the Clifton-Fine Arena. Meeting notice will be put in The Bargain Hunter. Meeting is open to the public.

Motion to adjourn made by Bill Powers seconded by Peter Guiles. All in favor. Motion carried. Adjourned at 8:10. **Submitted By:** Anne Hynes – Arena Committee Chairperson

